

**CLASSIC HATLEY CASTLE WEDDING PACKAGE**

Saturday or Sunday Timeline

4:00 pm – Midnight

2:00 PM	Royal Roads University venue set up complete
2:00 PM	Truffles Catering on site
2:00 PM	Décor suppliers on site
4:00 PM	Bride and bridesmaids on site
4:10PM	RRU on-site representative, wedding planner & emcee to review event plan and test sound system
4:30 PM	Guests arrive and proceed to ceremony location
5:00 PM	Wedding ceremony
5:20 PM	Pre-dinner cocktail reception commences on Hatley Castle Terrace (rain location: 1st floor Hatley Castle)
5:20 PM	Wedding photos
6:50 PM	Emcee to introduce the wedding party in Drawing Room
6:55 PM	Option #1: Cake cutting ceremony (if wedding cake is being served for dessert course)
7:00 PM	Dinner service commences
7-9:00 PM	Speeches and toasts as per customized itinerary led by Emcee
8:30 PM	Option #2: Cake cutting ceremony (if wedding cake is displayed for guests to self-serve)
9:00 PM	Dance commences (ask us about the dance floor rental policy)
11:30 PM	Last Call
12:00 AM	Guest depart and suppliers strike