



**Royal Roads**  
UNIVERSITY

**HATLEY PARK**  
National Historic Site

QUARTERDECK WEDDING RECEPTION PACKAGE Saturday or Sunday Timeline 6:00 pm - Midnight	
2:00 PM	Royal Roads University venue set up complete
2:00 PM	Décor suppliers on site
3:00 PM	Truffles Catering on site
6:00 PM	RRU event coordinator and wedding planner or lead review event plan
6:00 PM	Wedding photography in Japanese Gardens, Rose Garden, and Neptune Stairs during rental period.
6:10 PM	Emcee and Royal Roads University Technician to test slideshow/video and sound system (if applicable)
6:15 PM	Guest arrive and proceed to the Quarterdeck (Grant Building)
6:15 PM	Pre-dinner cocktail reception commences
6:55 PM	Option #1: Cake cutting ceremony (if wedding cake is being served for dessert course)
7:00 PM	Dinner service commences
8:30 PM	Option #2: Cake cutting ceremony (if wedding cake is displayed for guests to self serve)
9:00 PM	Dance commences
11:30 PM	Last Call
12:00 AM	Bar closes and music ends
12:00 AM	Supplier strike
12:30 AM	Guests depart