



## PHOTOGRAPHY IN THE GARDENS

Photography in the gardens allows a photographer a single admission to the gardens for a wedding or group photography session up to 1.5 hours. The cost for this service is \$300 plus applicable taxes.

Photos may be taken in the following locations: Italian Garden, Croquet Garden, Neptune Stairs and surrounding gardens. Please note there are no inside privileges to Hatley Castle.

The University hosts a number of private events with exclusive use to Hatley Castle and its surrounding gardens. For this reason, we are unable to confirm your photography session request **until 3 weeks prior to the requested date** to ensure there are no conflicting events scheduled. Requests for sessions during the Monday – Friday business week are only available after business hours, subject to availability.

Please complete the request form below and submit to [eventrequests@royalroads.ca](mailto:eventrequests@royalroads.ca)

### REQUEST FORM

Client name: \_\_\_\_\_

Address (street, city, postal code):  
\_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Photographer: \_\_\_\_\_

Requested date: \_\_\_\_\_

Requested time (*Choose a 1.5 hour session after 5pm*): \_\_\_\_\_

Confirmation of availability and payment options will be provided 3 weeks prior to request date to ensure no conflicting activities.

#### Payment Schedule:

- *The \$300 fee will be requested by our Finance Department, and advance credit card payment will be required via our secure link to confirm reservation.*

Visit our website for more information on events [www.hatleypark.ca](http://www.hatleypark.ca)