



Royal Roads
UNIVERSITY

QUARTERDECK WEDDING RECEPTION PACKAGE

Saturday or Sunday Timeline

6:00 pm - Midnight

2:00 PM	Royal Roads University venue set up complete
2:00 PM	Décor suppliers on site
3:00 PM	Truffles Catering on site
6:00 PM	RRU on-site representative, wedding planner & emcee to review event plan and test sound system
6:00 PM	Wedding photography in Rose Garden, and Neptune Stairs during rental period.
6:15 PM	Guests arrive and proceed to the Quarterdeck (Grant Building)
6:15 PM	Pre-dinner cocktail reception commences
6:55 PM	Option #1: Cake cutting ceremony (if wedding cake is being served for dessert course)
7:00 PM	Dinner service commences
8:30 PM	Option #2: Cake cutting ceremony (if wedding cake is displayed for guests to self serve)
9:00 PM	Dance commences
9:30 PM	Late Night Food (optional)
11:30 PM	Last Call
12:00 AM	Guests depart and suppliers strike